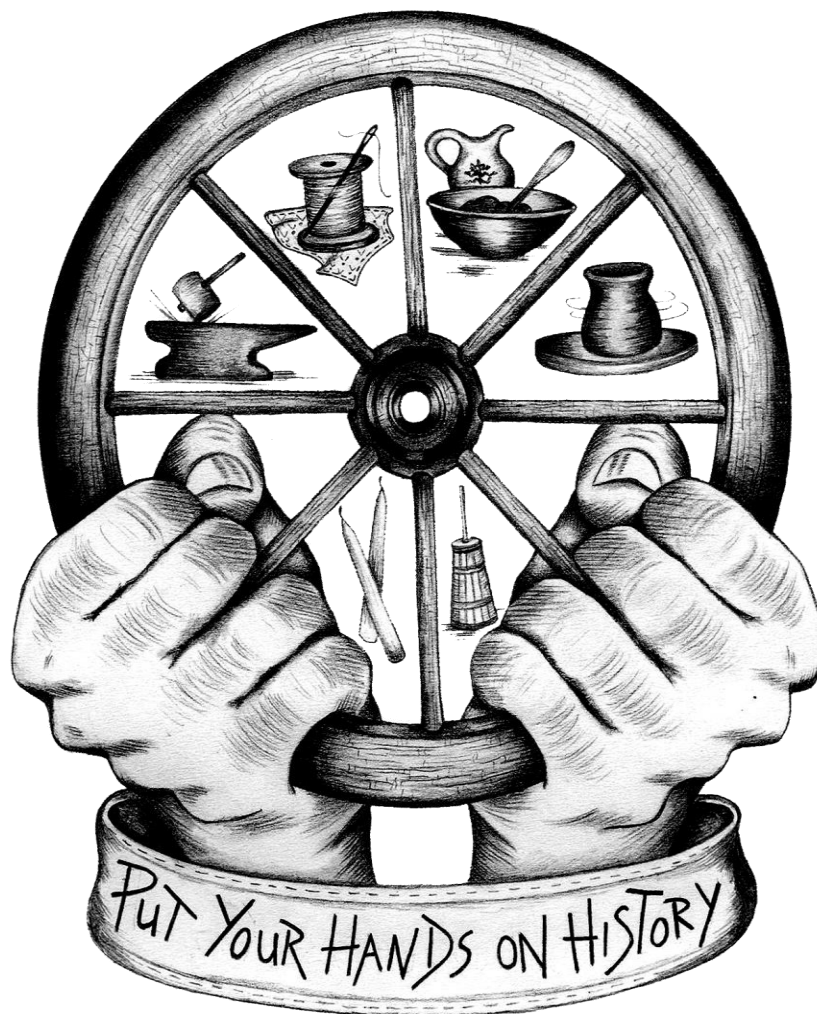


SHERBROOKE VILLAGE
HANDS ON HISTORY
WEEKEND REGISTRATION KIT



2018



P.O. Box 295
Sherbrooke, Nova Scotia
Canada B0J 3C0

Telephone: (902) 522-2400
Fax: (902) 522-2974
Email: svillage@novascotia.ca



Thank You for your interest in the Hands on History Program at Sherbrooke Village. Participating in this living history program will help ensure an appreciation and understanding of Nova Scotia's unique past for years to come. As a participant, you will engage in "hands on" activities that give you an opportunity to experience a glimpse of the past!

The Hands on History program at Sherbrooke Village includes: interactive, hands-on experiences such as butter making, woodworking and baking (just to name a few); dressing in period style clothing; food and accommodations on site. We are eager to work with you and your group to customize your learning experience.

Please find enclosed the Sherbrooke Village Hands on History Resource Kit including: regulations; a list of items to bring on your trip; a size sheet for girls; and chaperones; current prices and a floor plan for sleeping arrangements; etc.

We do encourage you to send in the attached application form as soon as possible due to limited available space. It is a popular program!

Thank you for your interest and we look forward to hearing from you.

Yours in History,

**Karen Hallett
Hands On History Administrator
Sherbrooke Village**

HANDS ON HISTORY PROGRAM

Important Notes: Please read carefully.

- **A Group representative MUST arrive by 4:00 pm on Friday for orientation to the Hands on History House.**
- **The program** begins at 8:30 Saturday morning and runs until Sunday at 1:00 pm. Evenings from 5:30 pm until 8:30 am each morning are your time with the group. You may arrange your own activities for this free time.
- **We can accommodate** groups of up to 30 (participants + chaperones). Groups exceeding this number should contact Sherbrooke Village to make alternative arrangements for larger groups.
- **Chaperones will** be assigned tasks to assist Sherbrooke Village's Historical Interpreters with during scheduled visits. Your schedule includes a number of hands on historical experiences, your adherence to the time schedule as explained during your orientation is required.
- **If you have not participated** in this program before or within the **past 3 years**, groups **MUST** send a delegate to meet with Village Staff before final plans are completed. This visit may take place during the off season. Please call the office at: 1-888-743-7845 to make an appointment. If you live 60 km or farther from Sherbrooke, it is possible to have a Power Point Presentation in PDF format emailed to you and you will be required to do a telephone interview with Village staff.
- **CAMERAS:** While in Costume YOU ARE NOT PERMITTED TO CARRY CAMERAS. We recommend leaving one chaperone in "regular" clothes for part of the day to take photos of your groups. Additional opportunities for group photos exist during the evening at your leisure.
- **Due to the Provincial Fire Marshal regulations**, all mattresses must be left on the beds in the rooms at all times to keep the walking areas clear in case of emergencies.
- **Kitchen Staff** will be available for lunch and dinner meals only. Breakfast is continental style which leaders/chaperones are required to prepare for the group.



PLEASE CONTACT SHERBROOKE VILLAGE FOR AVAILABLE DATES

**APPLICATION FOR HANDS ON HISTORY PROGRAM
SHERBROOKE VILLAGE 2018 SEASON**

NAME OF GROUP _____

NAME OF LEADER _____

GROUP ADDRESS _____

LEADER PHONE # _____ **Cell #** _____

LEADER/GROUP EMAIL: _____

NUMBER OF PARTICIPANTS _____ **NUMBER OF CHAPERONES** _____

DATE OF ATTENDANCE: _____

Please choose one of the following options:

We prefer to have the student question packet emailed (PDF) prior to our arrival
_____ initial

We prefer to have the student question packet on paper for the students when we arrive
_____ initial

(Question packages are questions on all of the buildings the groups see while visiting Sherbrooke Village.)

THIS IS MANDATORY: Upon notification, Groups are required to place a \$100.00 DEPOSIT. DEPOSIT WILL BE REFUNDED IN FULL IF CANCELLATION IS MADE BEFORE FEBRUARY 9, 2018. No Refund after this date. No exceptions to this rule.

RETURN COMPLETED APPLICATION TO:

**SHERBROOKE VILLAGE
PO BOX 295
SHERBROOKE, NS
B0J 3C0**

**PHONE: 902-522-2400
FAX: 902-522-2974
TOLL FREE: 1-888-743-7845
EMAIL: karen.hallett@novascotia.ca**

HANDS ON HISTORY PROGRAM

GROUP NAME: _____ VISIT DATE: _____

MEASUREMENTS OF FEMALE PARTICIPANTS

MEASURE 2" ABOVE THE NAVEL FOR WAIST MEASUREMENT

GIRL'S NAME	WAIST SIZE	LENGTH BACK OF NECK TO FLOOR
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		

***INDICATE IF MEASUREMENTS ARE IN INCHES OR CENTIMETERS**

RETURN TWO WEEKS PRIOR TO YOUR SCHEDULED VISIT TO:

SHERBROOKE VILLAGE
PO BOX 295
SHERBROOKE, NS
B0J 3C0

FAX: 902-522-2974
EMAIL: karen.hallett@novascotia.ca

**Historic Sherbrooke Village Hands On History Program
Adult Measurement Chart**

Group Name _____

Visit Date _____

Please have someone measure you with a tape measure, in inches; our sizes do not correspond to modern clothing sizes.

At this time we are able to accommodate ladies with waist sizes ranging from 28" to 50".

Women's Measurements

NAME	WAIST	BUST	Back of Neck to Floor

Gentlemen's Measurements

Name	Neck	Chest	Waist*	*Outer seam	Head Size

***Gentlemen, for best accuracy, please tie a tape or elastic around your waist at the navel level, and measure waist with the tape; measure outer seam from the tape to the top of your shoe or foot.**

At this time we are able to accommodate gentlemen with waist sizes ranging from 28" to 50".

RETURN TWO WEEKS PRIOR TO YOUR SCHEDULED VISIT TO:

SHERBROOKE VILLAGE

FAX: 902-522-2974

PO BOX 295

EMAIL: karen.hallett@novascotia.ca

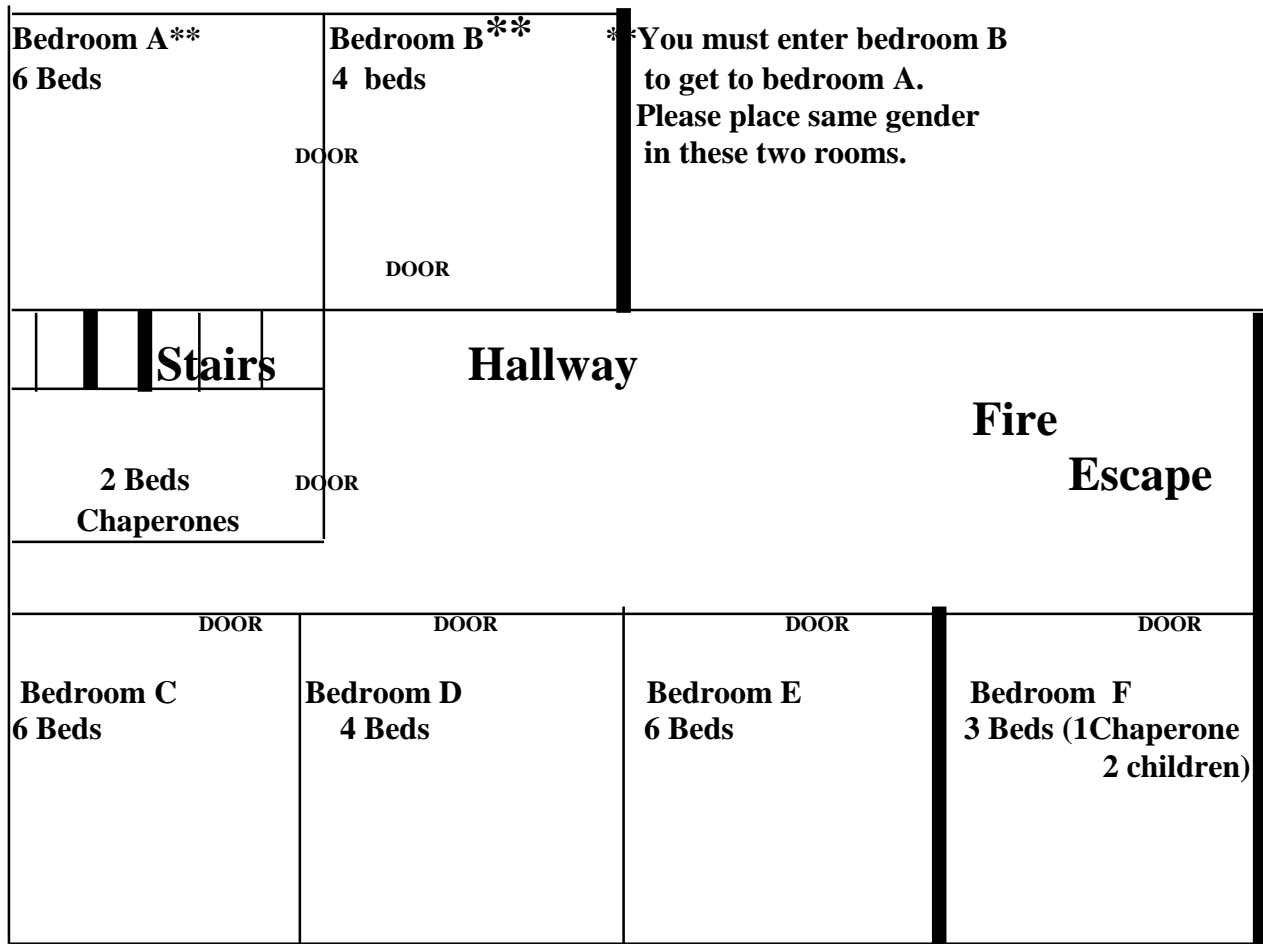
SHERBROOKE, NS

B0J 3C0

Hands on History House

2nd Floor Plan

Use this floor plan to settle your sleeping arrangements prior to your visit to Sherbrooke Village. Please fill out and return with children's names placed in bedrooms when you fax your sizes.



Print names of participants in their corresponding room above.

RETURN TWO WEEKS PRIOR TO YOUR SCHEDULED VISIT:

SHERBROOKE VILLAGE
 PO BOX 295
 SHERBROOKE, NS B0J 3C0

FAX: 902-522-2974
 EMAIL: karen.hallett@novascotia.ca

**SHERBROOKE VILLAGE RESTORATION
MENU PLAN**

GROUP NAME:_____ **DATE OF ATTENDANCE:**_____

GROUP ALLERGIES:_____

***All Meals include a choice of drinks - Water, Apple Juice, Milk, Tea or Coffee**

****All meals are subject to change due to availability**

For participants that require specialized foods, please bring these with you. There is a refrigerator and cupboard space available for storage.

Friday Evening:

Hot dogs and Marshmallows are available for a campfire

Saturday

Continental Breakfast

Toast (Self-Serve) - An adult is required to stay at the toaster stations at all times.

Cereal

Fruit cups

Fruit

Lunch

Soup: Tomato Soup / Corn Chowder with Grilled Cheese sandwich

Dessert: Bakers Choice

Supper:

Turkey, potatoes, vegetables, gravy & dressing

Dessert: Bakers Choice

Sunday

Continental Breakfast

Toast (Self-Serve) - An adult is required to stay at the toaster stations at all times.

Cereal

Fruit Cup

Fruit

Lunch

Homemade Mac & Cheese

Garlic bread

Dessert: Bakers Choice

If there are food allergies in your group, please email the details to:

karen.hallett@novascotia.ca

HANDS ON HISTORY PROGRAM EXPENSE SHEET BREAKDOWN 2018

GROUP NAME: _____

For your general information – A bill will be made up at the SV Administration Office when there is a final count once the group arrives on site.

DETAIL	COST	# OF PARTICIPANTS	
Program cost per child	\$140	X_____	=_____
Program cost per adult	\$115	X_____	=_____
			SUB-TOTAL
			=_____
AMBROTYPE PHOTOS – ADD TO BILL - THESE PHOTOS MAY ALSO BE PAID FOR AT THE STUDIO AS THE PHOTOS ARE TAKEN	\$47.50	X_____ (# Of Photos)	=_____
Crests	4.25 + .64(HST)	X_____	=_____
LESS DEPOSIT PAID	DATE PD:	AMOUNT PAID	- _____
			TOTAL
			=_____

SAMPLE PROGRAM

The following is a “sample program” but it will give you an idea of what to expect. This program is designed for learning opportunities, fun and flexibility!

*This schedule may change due to weather and staffing

Friday Evening:

Arrive at Sherbrooke Village Friday afternoon/evening.

ONE GROUP REPRESENTATIVE MUST ARRIVE BY 4:00 PM FOR AN ORIENTATION TO THE HANDS ON HISTORY HOUSE. A tour of the Hands on History House is given along with general rules for the house and your visit. Light refreshments are provided, i.e.: hot dogs, marshmallows, etc for your campfire. A pre-arranged campfire site is available for your use.

Saturday

7:00 am – 8:15 am - A Continental breakfast is served by Leaders/Chaperones according to the directions given during orientation. Must have breakfast and morning clean up finished to start the program at 8:30 am.

8:15 am - An Interpreter working with the Hands on History program will meet with the group. Everyone should be ready to begin the day by 8:30 am.

8:30 am – 9:45 am – Time to get into Costume.

9:45 am – 12:15 pm - Follow schedule as given by Hands on History staff

12:30 pm – 1:15 pm - Lunch will be served

1:30 pm – 4:15pm –Follow schedule as given by Hands on History staff

4:30 pm - Evening meal will be served.

The evening is free time. Take advantage and plan a campfire, we provide the marshmallows and hot dogs, and you bring your imagination!

Quiet time is between 9:00 p.m. - 10:00 p.m.

Sunday

7:00 am – 8:15 am - A Continental breakfast is served by Leaders/Chaperones according to the directions given during orientation. Must have breakfast and morning clean up finished to start the program at 8:30 am.

8:15 am - An Interpreter working with the Hands on History program will meet with the group. Everyone should be ready to begin the day by 8:30 am.

8:30 am – 12:15 - Activities as described by the Hands on History staff.

12:15 pm – 12:45 pm – Lunch will be served.

1:00 pm – Depart Sherbrooke Village.

Thank you for staying with us at Sherbrooke Village.

“Brigley” – Hands On History House



PLEASE COPY THE INFORMATION ON THE NEXT FOUR (4) PAGES AND SEND HOME WITH EACH PARTICIPANT AND A COPY FOR EACH CHAPERONE COMING TO SHERBROOKE VILLAGE TO TAKE PART IN THE HANDS ON HISTORY PROGRAM.

- 1. Wardrobe department rules**
- 2. What to bring list**
- 3. Photo Release form – This must be returned to the Leader to bring to Sherbrooke Village. Leaders bring these sheets with you when you come for your visit. We do not need these ahead of time.**
- 4. Ambrotype photo information**
- 5. There is a gift shop on-site the children will be visiting. We suggest you set an amount limit per child. Sherbrooke Village staff is NOT responsible for any money the group brings with them on their stay.**

**HANDS ON HISTORY
WARDROBE DEPARTMENT**

Information the Wardrobe Department requires before your arrival:

Girls and lady's measurements: 1. Waist
 2. Back of neck to floor (sock feet)
 3. Bust Measurement for ladies

Men's measurements: 1. Waist for best accuracy, please tie a tape or elastic around your waist at the navel level, and measure waist with the tape; measure outer seam from the tape to the top of your shoe or foot.
 2. Outside leg measurement (navel to floor - sock feet)

Unfortunately, we cannot supply the boys with outfits. We have a few items that may be used for emergency cases. We ask the parents to look at "Frenchy's" shops for a button shirt and plain pants.

SHIRTS: Remove collar but leave neckband attached
 Colours should be white, gray, blue, beige or something subdued (not wild), leave buttons on the cuffs. No short sleeves please.

PANTS: Cut off below MIDCALF. Leave loose or make into knickers by adding elastic in the hem of the pants. Pants must be long enough to cover knee socks. When hemmed or left undone **MUST** be at mid-calf.
 No blue jeans or sweat pants
 Colours should be dark gray or dark colours
 Sew buttons on the outside band of the pants for the suspenders (two above each pocket in front and two in the center of the band in back.)

Both groups must have:

1. Dark stockings - knee socks or tights - **BLACK OR NAVY ONLY** (dresses are worn Mid-calf) – Can usually find these at the dollar store.
2. Pair of lace-up shoes or boots for boys, girls and adults in dark brown or black. Please do not make this an expense. If needed, share with other students that will not be in costume. **NO sneakers or joggers** while in costume
3. Boys should try and have button-on suspenders
4. If possible have a dark sweater for warmth (No emblems or signs on the front or back)

Not permitted while in costume:

-Nail Polish
-Lipstick and eye makeup
-Earrings or studs
-Hand rings or nose rings
-Chains, bracelets or watches
-No mousse or heavy hair spray

****PLEASE LEAVE JEWELLERY AT HOME, SHERBROOKE VILLAGE IS NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS.**

**HANDS ON HISTORY PROGRAM
WHAT TO BRING!**

Each participant is required to bring with them:

- | | | |
|------------------------------------|--------------------------|--|
| Face Cloth | <input type="checkbox"/> | |
| Towel | <input type="checkbox"/> | |
| Soap | <input type="checkbox"/> | |
| Shampoo | <input type="checkbox"/> | |
| Toothbrush/Paste | <input type="checkbox"/> | |
| Comb/brush | <input type="checkbox"/> | |
| Sleeping Bag/Pillow | <input type="checkbox"/> | |
| PJ's/slippers | <input type="checkbox"/> | |
| Fly Repellent | <input type="checkbox"/> | |
| Rain Jacket | <input type="checkbox"/> | |
| Flashlight | <input type="checkbox"/> | |
| Medication | <input type="checkbox"/> | |
| Sun screen | <input type="checkbox"/> | |
| Black/Navy/Brown Knee socks | <input type="checkbox"/> | |
| Small BLACK Umbrella | <input type="checkbox"/> | *Sherbrooke Village no longer supplies umbrella's |
| Black/Brown Lace up shoes | <input type="checkbox"/> | |
| Sneakers for Nature Hike | <input type="checkbox"/> | |
| Hat (for Nature Hikes) | <input type="checkbox"/> | |
| Bug Jacket/hat (spring) | <input type="checkbox"/> | |

****Groups are no longer required to bring dishes. You are still required to wash your own dishes at the end of each meal.**

****Please note: There is a gift shop the group tours while on their trip to Sherbrooke Village. Sherbrooke Village and staff are not responsible for any money members of the group will bring with them.**



P.O. Box 295
Sherbrooke, Nova Scotia
Canada B0J 3C0

Telephone: (902) 522-2400
Fax: (902) 522-2974
E-mail: svillage@gov.ns.ca



Sherbrooke Village Release Form

I, being of legal age, and being a parent/guardian or executive, representing said Child/group or individual, do hereby consent to the use of the name, promotional materials, quotations, renditions, photography, video footage, audio taping or any film footage of represented group and site hereby named, by Sherbrooke Village. I understand that material will only be used to benefit said organization, site or group represented:

Organization/Group Name: _____

Representatives/Parent/
Guardian Position: _____

Signature: _____

Print Name: _____

Name of Child: _____

Telephone no.: _____

Date of visit to Sherbrooke Village: _____, 2018_____

PARENT/GUARDIAN: Please sign and return to the Teacher/Leader at least one week prior to your child's visit.

***If you wish for your child not to have their photo taken or used for any promotional materials please let the Teacher/Leader know this and do not sign the release form.

LEADER: BRING WITH YOU AND LEAVE WITH HANDS ON HISTORY STAFF UPON YOUR ARRIVAL.

Ambrotype Photos

A Unique Opportunity at Sherbrooke Village

Ambrotype, invented by sculptor, Frederick Scott Archer in 1852, is a unique form of photography in which pictures are taken on glass. It reached the peak of its popularity in 1857 and 1860, becoming less common in later years because of advances in technology. It has been suggested that the name ambrotype comes from the Greek word ambrotos, which means immortal.

**Sherbrooke Village staff will take pictures with an ambrotype camera that dates to 1905. Visitors are welcome to come to the Ambrotype Studio, dress in period costume, and have their picture taken. A great way for you and your group to always remember your Hands on History visit to Sherbrooke Village.
(Limit of 3 persons per photo)**

Price per photo 2018 season: \$47.50

****sample photo – there is a painted background used for the backdrop for photos.**



The gift shop has available “Sherbrooke Village” patches for purchase.
If you would like a patch for each person in your group please contact us prior to your visit and a “bulk” price can be arranged.

The crest looks like the logo below. (Burgundy lettering, Black bicycle/rider, green decoration)



LEADER REFERENCE:

Return Immediately:

Application sheet	Page 4
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Return TWO WEEKS prior to your visit:

Female Measure Sheet – Children’s sizes	Page 5
Adult Measure Sheet – Leaders / Chaperones	Page 6
Floor Plan – sleeping arrangements	Page 7

Send HOME to parents/Guardians:

Wardrobe regulations – information sheet for boys – regulations while on site	Page 12
What to Bring! – items needed from home	Page 13
Photo Release form – BRING WITH YOU WHEN YOU ATTEND PROGRAM.	Page 14
Ambrotype Studio – information – pricing	Page 15