

SHERBROOKE VILLAGE  
HANDS ON HISTORY  
SCHOOL REGISTRATION KIT





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## Introduction

Sherbrooke Village is the largest living history Museum in Nova Scotia. With over 80 buildings, 25 of them open to the public. Built on an economy of ship building, lumbering and gold mining, Sherbrooke Village reflects Nova Scotia as it was during its industrial boom in of the 1860s. Our Hands on History Program offers participants a unique opportunity to participate in an immersive hands-on educational experiences in our 1867 Village. Participants dress in period costume and engage experiences such as woodworking, baking, butter making, farming activities. nature walks, 1867 school, etc.

Our registration kit includes an application, measurement requirements, room assignments, sample menu, cost estimating, sample program, what to bring, etc. Please see the table of contents for a comprehensive listing.

We encourage you to fill out and return the application form as soon as possible. Our program is very popular and time slots fill up quickly.

We look forward to meeting you and your group as they step into 1867 and get their 'Hands on History'.

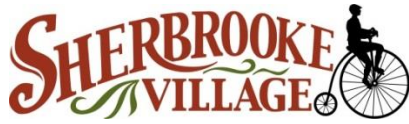
## The HOH Team

Phyllis Jack, Rosemary Hiltz, Derba Smith, Mary Duggan, Stephanie Chandler, Ann Mason, and the Farm Team Lana Hart and Kaili Gorman

[www.sherbrookevillage.novascotia.ca](http://www.sherbrookevillage.novascotia.ca)

45 minutes south of Antigonish

1-888-743-7845



**PLEASE RETURN BY: December 2, 2019 TO BE CONSIDERED FOR THE LOTTERY  
DRAW**

APPLICATION FOR HANDS ON HISTORY PROGRAM  
SHERBROOKE VILLAGE 2020 SEASON

NAME OF SCHOOL \_\_\_\_\_

NAME OF PRINCIPAL \_\_\_\_\_

SCHOOL ADDRESS Civic: \_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

SCHOOL PHONE # \_\_\_\_\_ SCHOOL FAX # \_\_\_\_\_

NAME OF TEACHER \_\_\_\_\_ CELL #: \_\_\_\_\_

TEACHER'S SCHOOL EMAIL: \_\_\_\_\_

NUMBER OF STUDENTS \_\_\_\_\_ NUMBER OF CHAPERONES \_\_\_\_\_

Date of Attendance: \_\_\_\_\_ (Office use only)

DEADLINE for application submission: December 2, 2019

DRAW DATE: December 6, 2019.

You will be contacted by email the day of the draw.

DATE OF APPLICATION: \_\_\_\_\_

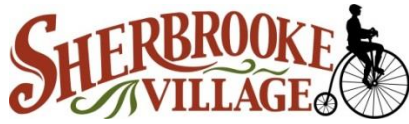
If you are new to the Hands On History program please let us know and we will send you a questionnaire package to help you orient yourself to the village.

**MANDATORY:** Upon notification, schools are required to place a \$200.00 deposit. Deposit will be refunded in full if a cancellation is made before February 10, 2020. **NO REFUND AFTER THIS DATE.** NO EXCEPTIONS TO THIS RULE.

Return completed application to:  
Sherbrooke Village  
PO BOX 295  
Sherbrooke, NS  
B0J 3C0

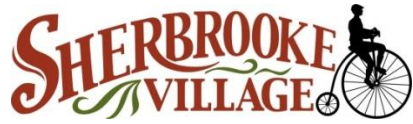
Phone: 902-522-2400  
Fax: 902-522-2974  
Toll Free: 1-888-743-7845  
E-mail: karen.hallett@novascotia.ca

**Program Notes: Please read carefully.**



## HANDS ON HISTORY PROGRAM

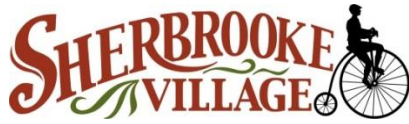
- **Groups** will not be received before 12:00 noon on Monday & Wednesdays with departure times being 1:00 pm on Wednesday & Fridays.
  - **We can accommodate** groups of up to 32 (participants + chaperones). Groups exceeding this number should contact Sherbrooke Village to make alternative arrangements. There is also a second house which can accommodate 6 taking the total number to 38. **The program is no longer able to accommodate more than 38 children/chaperones due to costuming restraints, time to prepare everyone and the ratio of groups to staff members.**
  - Chaperones will be assigned tasks to assist Sherbrooke Village's Historical Interpreters with during scheduled visits. Your schedule includes a number of hands on historical experiences, your adherence to the time schedule as explained during your orientation is required.
  - **If you have not participated** in this program before or within the **past 3 years**, groups **MUST** send a delegate to meet with Village Staff before final plans are completed. This visit may take place during the off season. Please call the office at: 1-888-743-7845 to make an appointment. If you live 60 Km or more away from Sherbrooke it is possible to have a Power Point Presentation in PDF format emailed to you and you will be required to do a telephone interview with Village staff.
  - **CAMERAS:** While in costume you are not permitted to carry cameras. We recommend leaving one chaperone in "regular" clothes for part of the day to take photos of your groups. Additional opportunities for group photos exist during the evening at your leisure.
- Due to the Provincial Fire Marshal regulations**, all mattresses must be left on the beds in the rooms at all times to keep the walking areas clear in case of emergencies. No additional beds, mattresses or cots can be placed in other rooms or hallways.
- Breakfast is a continental style which teachers/chaperones are required to prepare for the group. Lunch and Dinner will be at the Tearoom.



## What to Bring

Each participant is required to bring with them:

- Face Cloth
- Towel
- Soap
- Shampoo
- Toothbrush/Paste
- Comb/brush
- Sleeping Bag/Pillow
- PJ's/slippers
- Fly Repellent
- Rain Jacket
- Flashlight
- Medication
- Sunscreen
- Black/Navy/Brown Knee socks
- Small BLACK Umbrella
- Black/Brown Lace up shoes
- Sneakers  \*For nature walks and visiting the Blacksmith
- Long pants  \*For nature walks and visiting the Blacksmith
- Hat
- Bug Jacket/hat (spring)



Sherbrooke Village Media Release Form

I, being of legal age, and being a parent/guardian or executive, representing said Child/group or individual, do hereby consent to the use of the name, promotional materials, quotations, renditions, photography, video footage, audio taping or any film footage of represented group and site hereby named, by Sherbrooke Village. I understand that material will only be used to benefit said organization, site or group represented.

Organization/Group Name:

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Representatives/Parent/Guardian Position:

---

Signature:

---

Print Name:

---

Name of Child:

---

Telephone no:

---

Date of visit to Sherbrooke Village: \_\_\_\_\_(mm/dd/yyyy)

**PARENT/GUARDIAN: Please sign and return to the Teacher/Leader at least two weeks prior to your child's visit.**

**\*\*\*If you wish for your child not to have their photo taken or used for any promotional materials please let the Teacher/Leader know this and do not sign the release form.**

**BRING WITH YOU AND LEAVE WITH HANDS ON HISTORY STAFF UPON YOUR ARRIVAL.**



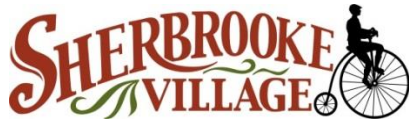
## Allergies

**Please list any allergies your group may have:**

Participants name: Specific allergy: Required to carry EpiPen/medication with them?
Participants name: Specific allergy: Required to carry EpiPen/medication with them?
Participants name: Specific allergy: Required to carry EpiPen/medication with them?
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**\*Please note that allergy medication, such as EpiPen's, must be kept with the group member at all times.**





### **Dressing in 1867 Costume**

To dress in 1867 costume, we need to know a few measurements. For girls and ladies, we need to know waist, back of neck to floor (while in sock feet) and bust measurements. For men, we need to know waist, and outside leg. Unfortunately, we cannot supply the boys with outfits. We have a few items that may be used for emergency cases. We ask the parents to look at thrift or second-hand shops for a long-sleeved button shirt and plain pants.

**SHIRTS:** Remove collar but leave neckband attached  
Colours should be white, gray, blue, beige  
leave buttons on the cuffs.

**PANTS:** Cut off below MIDCALF. Leave loose or make into knickers by adding elastic in the hem of the pants. Pants must be long enough to cover knee socks. When hemmed or left undone MUST be at mid-calf.  
Colours should be dark gray or dark colours (no jeans or athletic wear)  
Sew buttons on the outside band of the pants for the suspenders (two above each pocket in front and two in the center of the band in back.)

#### **Both boys and girls must have:**

1. Black or navy knee socks or tights as dresses and knickers are worn mid-calf.
2. One pair of lace-up shoes or boots for in dark brown or black. NO sneakers.
3. Boys should try and have button-on suspenders
4. If possible, have a dark sweater for warmth (No emblems or signs on the front or back)

#### **Not permitted while in costume:**

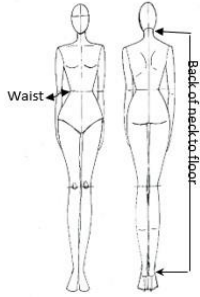
- Nail Polish
- Lipstick and eye makeup
- No mousse or heavy hair spray
- Hand rings or nose rings
- Chains, bracelets or watches

Small stud earrings are permitted, staff will use their discretion to determine if the studs are appropriate or not.

\*\*Please leave jewellery and valuable items at home, Sherbrooke village is not responsible for lost or stolen items.



Girls Measurements



GROUP NAME:

\_\_\_\_\_

VISIT DATE:

\_\_\_\_\_

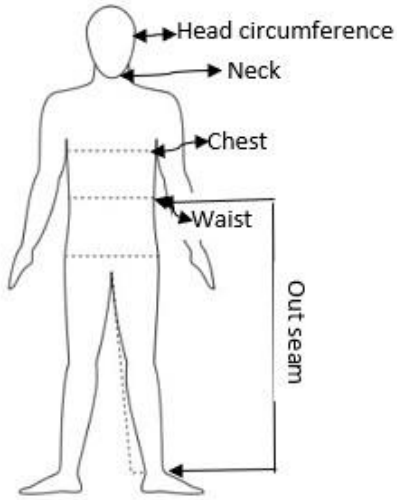
**MEASURE 2" ABOVE THE NAVEL FOR WAIST MEASUREMENT**  
**INDICATE IF MEASUREMENTS ARE IN INCHES OR CENTIMETERS**

GIRL'S NAME	WAIST SIZE	BACK OF NECK TO FLOOR
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		





Gentlemen's Measurements



GROUP NAME: \_\_\_\_\_

VISIT DATE: \_\_\_\_\_

Please provide the following information (in INCHES) for adult gentlemen who are dressing in costume. Use the chart as a reference for where to measure.

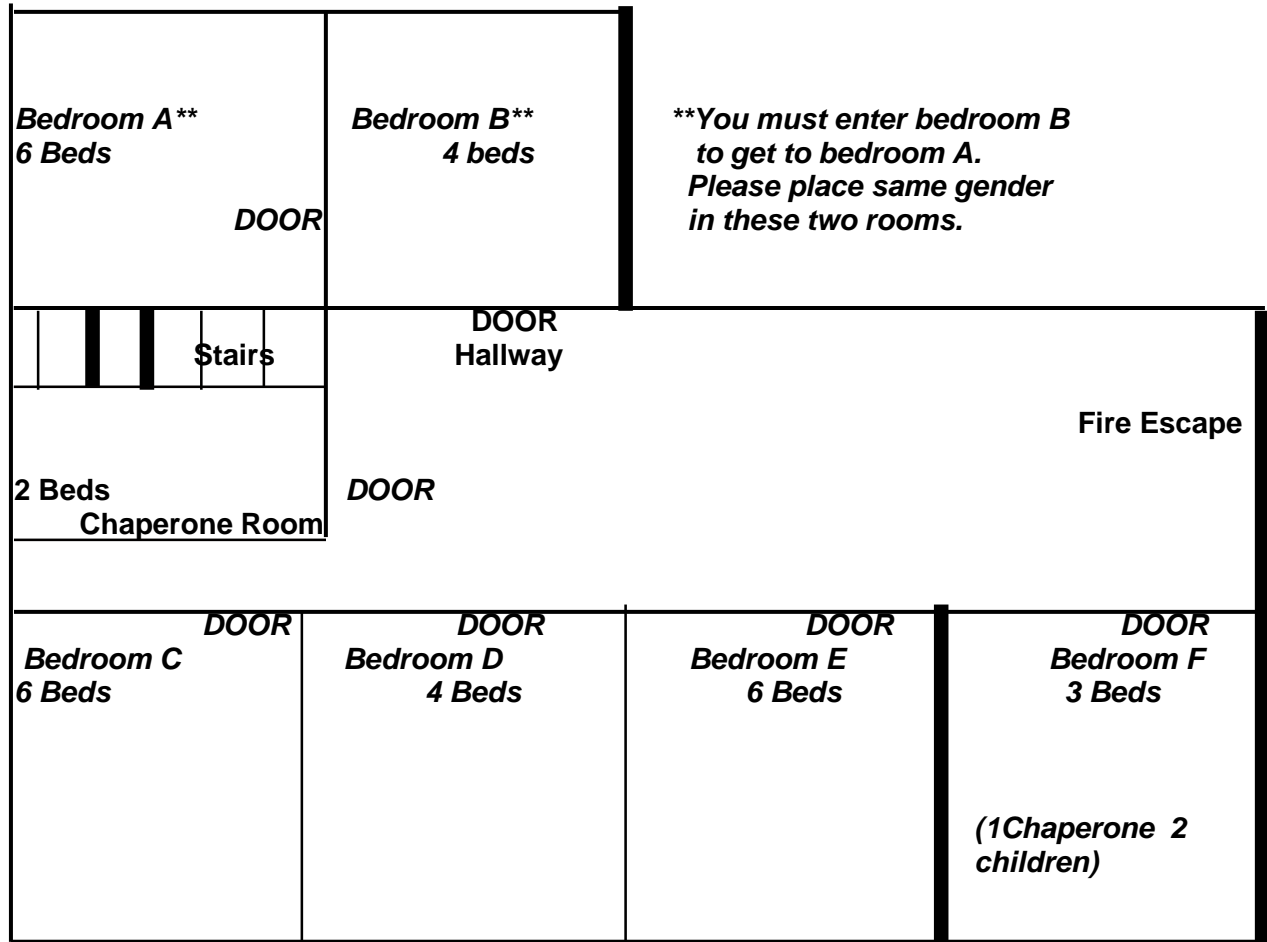
At this time, we are able to accommodate gentlemen with waist sizes ranging from 28" to 60".

Name	Neck	Chest	Waist	Out seam	Head Circumference



**Room Assignments**

Use this floor plan to settle your sleeping arrangements prior to your visit to Sherbrooke Village. Please fill out and return with children's names placed in bedrooms when you return the form.



Print names of participants in their corresponding room above.

**RETURN TWO WEEKS PRIOR TO YOUR SCHEDULED VISIT.**



## Appendix A

### "School" Sample Program Itinerary

The following is a "sample program" but it will give you an idea of what to expect. This program is designed for learning opportunities, fun and flexibility!

\*This schedule may change due to weather and staffing

#### **Sample Schedule**

##### **Day 1 (Monday & Wednesday)**

**12:00 pm** - Arrive at Sherbrooke Village where you will be met by our friendly and informative Hands on History staff.

**12: 15 pm – 1:25 pm** Participants will bring their own box lunches that are eaten after room assignments are made and luggage stowed. At this time, teachers, chaperones, leaders, etc. are given an in-depth orientation.

**1:30 pm – 4:15 pm** - Activities as set out by Hands On History Staff.

**4:30 pm** - Evening meal will be served.

The evening is free time. Take advantage and plan a campfire, we provide the marshmallows and hot dogs, and you bring your imagination!

Quiet time is between 9:00 p.m. - 10:00 p.m.

##### **Day 2 (Tuesday – Thursday mornings)**

**7:00 am – 8:15 am** - A Continental breakfast is served by Teachers/Chaperones according to the directions given during orientation. Must have breakfast and morning clean up finished to start the program at 8:30 am.

**8:30 am** - Time to get dressed in costume. Boys get into costumes (provided by school or group) at the Hands On History House.

**10:00 am – 12:15 pm** – Follow schedule as given by Hands On History staff.

**12:15 pm – 1:00 pm** – Lunch will be served

##### **(Tuesday & Thursday afternoon)**

**1:00 pm – 4:00 pm** - Follow schedule as given by Hands On History staff

**4:30 pm** - Evening meal will be served.

The evening is free time. Take advantage and plan a campfire, we provide the marshmallows and hot dogs, and you bring your imagination!

Quiet time is between 9:00 p.m. - 10:00 p.m.



### **Day 3 (Wednesday & Friday morning)**

**7:00 am – 8:45 am** - A Continental breakfast is served by Teachers/Chaperones according to the directions given during orientation. Must have breakfast and morning clean up finished to start the program at 9:00 am.

**\*\*Wednesday: In order not to cause any delays to the arriving school please pack as much as possible on Wednesday mornings.**

**9:00 - 12:15 pm** – Follow schedule as given by Hands On History staff.

**12:15 pm – 12:45 pm** – Lunch will be served.

**1:00 pm** – Depart Sherbrooke Village.

Thank you for staying with us at Sherbrooke Village.

**“Brigley” – Hands On History House**



**HANDS ON HISTORY PROGRAM**



## SAMPLE MENU

While staying with us at Sherbrooke Village, breakfast, lunch, supper and campfire snacks are provided. Below is a sample menu listing.

### SHERBROOKE VILLAGE RESTORATION SAMPLE MENU

Group Name: \_\_\_\_\_ Date of Attendance: \_\_\_\_\_

Please list food allergies: \_\_\_\_\_

\*All Meals include a choice of drinks - Water, Apple Juice, Milk, Tea or Coffee

\*\*All meals are subject to change due to availability

For participants that require specialized foods, please bring these with you. There is a refrigerator and cupboard space available for storage.

#### 1st Evening

Turkey, potatoes, vegetables, gravy & dressing

Dessert: Bakers Choice

#### 2nd Day

##### Breakfast

Continental breakfast:

Toast (Self-Serve) – An adult is always required to stay at the toaster stations.

Cereal                      Fruit Cup                      Fruit

##### Lunch

Soup: Turkey Noodle Soup with biscuits

Dessert: Bakers Choice

##### Supper

Spaghetti & meat balls

Garlic bread

Cake and ice cream or Brownie or Rice Krispie square

#### 3rd Day

##### Continental Breakfast

Toast (Self-Serve) - An adult is always required to stay at the toaster stations.

Cereal                      Fruit Cup                      Fruit

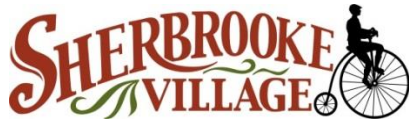
##### Lunch

Grilled Cheese sandwiches and/or hot dogs

Dessert: Bakers Choice

Lunch and Dinner are served at the Sherbrooke Village Restaurant (Tearoom)





HANDS ON HISTORY PROGRAM  
EXPENSE SHEET BREAKDOWN  
2020

Name of Group: \_\_\_\_\_

**For your general information only – A bill will be made up at the SV Administration Office when there is a final count once the group arrives on site.**

DETAIL	COST	# OF PARTICIPANTS	
Program cost per child	\$150 (130.44+19.56)	X _____	= _____
Program cost per adult	\$120 (104.35+15.65)	X _____	= _____
			SUB-TOTAL
			= _____
AMBROTYPE PHOTOS – ADD TO BILL - THESE PHOTOS MAY ALSO BE PAID FOR AT THE STUDIO AS THE PHOTOS ARE TAKEN	\$56.90 (49.47+7.43)	X _____ (# Of Photos)	= _____
LESS DEPOSIT PAID	DATE PD:	AMOUNT PAID	- _____
			TOTAL
			= _____



## Ambrotype Pictures

### A Unique Opportunity at Sherbrooke Village

Ambrotype, invented by sculptor, Frederick Scott Archer in 1852, is a unique form of photography in which pictures are taken on glass. It reached the peak of its popularity in 1857 and 1860, becoming less common in later years because of advances in technology. It has been suggested that the name ambrotype comes from the Greek word ambrotos, which means immortal.

Sherbrooke Village staff will take pictures with an ambrotype camera that dates back to 1905. Visitors are welcome to come to the Ambrotype Studio, dress in period costume, and have their picture taken. A great way for you and your group to always remember your Hands on History visit to Sherbrooke Village.

Price per photo 2020 season: 4 x 5 Matte	One person .....	$\$49.97 + 7.43 = \$56.90$
	5 x 7 Matte:	
	One person .....	$\$65.18 + 9.78 = \$74.95$
	Two people .....	$\$69.53 + 10.43 = \$79.95$
	Three people ....	$\$73.87 + 11.08 = \$84.95$

\*\*sample photo – there is a painted background used for the photos.

