



SHERBROOKE VILLAGE RESTORATION COMMISSION
Internal/External Job Competition

Curator of Cultural Resources

Eight week Position

The Curator of Cultural Resources at Sherbrooke Village will be responsible for managing accessioned artifacts, accessioning new artifacts as necessary, deaccessioning artifacts to move them to the working collection or for final disposition, and repairing working collection artifacts for use in an animated living history museum. The incumbent will also be responsible for teaching staff about the status of artifacts and the standards for handling accessioned and working collections. The Curator will work closely with the Executive Director and Curatorial staff of the Nova Scotia Museum to achieve results.

Position: This is a full time seasonal eight week position. The term of this position may be extended as financial circumstances and needs allow. Flexibility in the timing of work will be given to accommodate work in other seasonal positions.

Salary: \$20.46/hour.

Start Date: April 15, 2019, negotiable

Reporting to: Executive Director, Sherbrooke Village

Application Process: Your cover letter should highlight how the applicant clearly meets the Statement of Qualifications listed below. Cover letter and resume may be sent to Stephen.flemming@novascotia.ca or delivered in person to the Sherbrooke Village Administration Office by 4pm on Friday, March 1, 2019 (Attn: Executive Director). We thank all those that apply. Only those selected for further assessment will be contacted. Please be aware that Selection Board Knowledge and/or references regarding a candidate's knowledge, abilities, and personal suitability may be used as part of the assessment process.

All applicants will be considered. In the event an internal employee is qualified through the assessment process, they will be offered the position on a preferred basis as per the Collective Agreement with Local 50 of the NSGEU.

Statement of Qualifications:

Education:

- High School Diploma or equivalent.
- Courses that support the understanding of the curation of museum artifacts

Experience:

- Demonstrated experience in curation and/or archive management

Knowledge:

- Knowledge of museum curatorial processes
- Knowledge of accessioned and working collection purposes and handling processes
- Knowledge of restoration protocols/methods
- Knowledge of artifact databases used in museums

Abilities:

- Ability to assess and set in motion the actions required to accession or deaccession an artifact
- Ability to develop an effective artifact working collection for a living history museum
- Ability to manage the workflow required to restore artifacts for a working collection

Personal Suitability:

- Exercises sound judgement.
- Makes things happen.
- Strives for excellence
- Takes responsibility
- Personally connects with others